



NAVSARI AGRICULTURAL UNIVERSITY

Dr. T. R. Ahlawat
PI & NODAL OFFICER
NAU-CAAST, NAHEP

NAVSARI AGRICULTURAL UNIVERSITY
ERU CHAR RASTA, NAVSARI, GUJARAT-396 450

Contact: 02637- 283452
Email: caastnau@gmail.com

No. NAU/DR/NAHEP-CAAST/Vehicle hiring/780/2021

Date: 23/06/2021

To,

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.....

Dear Sir/Madam,

Subject: Invitation of quotations for fix rate of hiring of vehicle

The Principal Investigator and Nodal Officer, NAHEP-CAAST Sub-Project, Navsari Agricultural University, Navsari invites most competitive quotations in sealed envelope under National Agricultural Higher Education Project (NAHEP) CAAST sub-project entitled "Establishment of Secondary Agriculture Unit for Skill Development in Students and Farmers at NAU, Navsari" for fixing rate of hiring of vehicle from reputed travel agency.

1. You are invited to submit your most competitive sealed quotation for fixing the rate of hiring of vehicle in the format given

Sr. No.	Item	Distance (less than 100 km or 4 Hrs)		Distance (less than 200 km or Day)		Distance (Price per km after 200 km)	
		AC	Non AC	AC	Non AC	AC	Non AC
1	Tempo Traveler with sitting facility (14 Seat)	-	-				
2	Tempo Traveler with sitting facility (17 seat)	-	-				
3	Bus with sitting facility (30 Seat)	-	-				
4	Bus with sitting facility (56 Seat)	-	-				
5	Car (4+1 seat)						
6	Car (6+1 seat)						

2. The quotation should be as per enclosed terms and conditions forwarded by hand/post/courier on/or before the closing date in the name of **Principal Investigator and Nodal Officer, NAHEP-CAAST Sub-Project, O/o Directorate of Research, Navsari Agricultural University, Navsari – 396 450, Gujarat. Please mention "Quotation for fix rate of hiring of vehicle (Nodal cell, NAHEP-CAAST, NAU)" on the top of the envelope.**
3. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.
4. We look forward to receiving your quotations and thank you for your interest in this project.


Principal Investigator & Nodal Officer
NAHEP-CAAST Sub-Project

Terms and Conditions

1. The contract shall be valid up to **31/03/2022**. The expansion or suspension of the contract will be on the discretion of the vehicle hiring institute i.e. Navsari Agricultural University. Therefore, NAU, Navsari will not entertain any request or claim made by the successful bidder (the successful bidder i.e. the quoting party who will be qualified on the technical and financial ground by the competent authority of NAU, Navsari for the award of contract) for extension/suspension or any amendment in the contract period.
2. The vehicle will be hired on need basis and determined by the hiring institute.
3. All applicable taxes such as toll tax, passing tax etc. must be borne by the bidder.
4. All vehicles offered for the disposal of the contract must be duly registered by State/Central Government for the commercial activities and relevant documents must be submitted along with the quotation.
5. Driver of vehicle should have valid license and he/she will not be eligible for any remuneration from hiring institute. Furthermore, driver's should be physically, mentally fit for disposing his duties. Driver must not have addiction of any narcotics as well as alcohol or drug addiction or any activity which could pose serious safety threat to users.
6. The expenses incurred during travelling like fuel, any breakdown/repair must be borne by the bidders.
7. The successful bidders must have to produce bill with minimum rate of one day journey with Rs/km.
8. The hired vehicles will be used for inter as well as intra state tours and other officials works.
9. The payment of the bill made after the producing of the duly furnished bill to hiring institute.
10. **Quoted Price**
 - a) The bidder must have to quote for the all items enlisted by the hiring institute. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - b) All duties, taxes and other levies payable shall be included in the total price.
 - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - d) The prices shall be quoted in Indian Rupees only.
11. Each bidder shall submit only one quotation.
12. **Validity of Quotation**

Quotation shall remain valid for a **March 31st, 2022** after deadline date specified for submission.
13. **Evaluation of Quotations**
 - a.) The quotation would be evaluated for all the items together/~~Individual~~.
 - b.) The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and Conform to the terms and conditions and specifications.
- c.) **Award of contract**

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the most competitive price.

 - 5.1 Notwithstanding the above, the hiring institute reserves the right for reject all quotations at any time prior to the award of contract.
 - 5.2 The bidder whose bid is accepted will be notified for the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- d.) Payment shall be made after complete and satisfactory delivery of ordered items as per the award

Signature of bidder
seal/stamp

e.) Bank Account Details

The Supplier is required to provide the following mentioned information

Name of the Bank and Branch:

Postal Address (with PIN Code):

E-mail and Phone:

Bank Account No:

Account Type:

IFSC Code:

- f.) The bidder concerned must have valid PAN number (*i.e* Permanent Account Number) and **Xerox copy of the PAN Card duly signed with seal of the bidder's agency should be submitted with Quotation.**
- g.) While the hiring institute & bidder shall make every effort to resolve disputes amicably by direct informal negotiation, even then in any disagreement or dispute arising between them under or in connection with the contract shall be settled under the court of law within its jurisdiction at Navsari, Gujarat. The resultant contract will be interpreted under Indian laws.
- h.) The bill price inclusive of all taxes CGST/SGST and charges for delivery if any at the NAU, Navsari; **however CGST/SGST should be mentioned separately in the bill.**
- i.) All rights are reserved with the University Authority to accept or reject the vehicle without assigning any reasons thereof.
- j.) You are requested to provide your offer latest by 17:00 hours on 30/06/2021.**
- k.) We accept above mentioned terms and conditions

**Signature of bidder
seal/stamp**

Quotation

To,

The Principal Investigator and Nodal Officer
NAHEP-CAAST Sub-Project
O/o Directorate of Research, University Bhavan
Navsari Agricultural University
Eru Char Rasta, Navsari- 396450.

Subject: Quotation of fix rate for hiring of vehicle

Reference: No. NAU/DR/NAHEP-CAAST/Vehicle hiring / /2021 Date: / /2021

Dear Sir,

In response to above referred subject, we are submitting our offer for fix rate for hiring vehicle

The details are as under:

- Name of the bidder:
Travels.....
- Complete address of the Bidder:
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- Bank Name: 4. A/C No:
- Name of Branch: 6. IFSC Code:
PAN Number: 7. Account type:
- GSTIN :

FORMAT OF QUOTATION

Sr. No	Item	Distance (less than 100 km or 4 Hrs)		Distance (less than 200 km or Day)		Distance (Price per km after 200 km)		Comply Yes/No
				AC	Non AC	AC	Non AC	
1	Tempo Traveler with sitting facility (14 Seat)							
2	Tempo Traveler with sitting facility (17 seat)							
3	Bus with sitting facility (30 Seat)							
4	Bus with sitting facility (56 Seat)							
5	Car (4+1 seat)							
6	Car (6+1 seat)							

I/We agree to supply the above mentioned items in accordance with the technical specifications for the price quoted in our bid for different items as listed above within the contract period
We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby accepted Terms and Conditions (Dully sign accepted)

Signature of bidder
seal/stamp