



NAVSARI AGRICULTURAL UNIVERSITY
Dr. T. R. Ahlawat
PI & NODAL OFFICER
NAU-CAAST, NAHEP

NAVSARI AGRICULTURAL UNIVERSITY
ERU CHAR RASTA, NAVSARI, GUJARAT-396 450

Contact: 02637- 283452
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No. NAU/DR/NAHEP-CAAST/825/2021

Date: 08/07/2021

To,

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Dear Sir/Madam,

Subject: Invitation of Quotations for Purchase of INVT Drive for Agarbatti making machine

The Principal Investigator and Nodal Officer, NAHEP-CAAST Sub-Project, Navsari Agricultural University, Navsari invites most competitive quotations in sealed envelope under National Agricultural Higher Education Project (NAHEP) CAAST sub-project entitled "Establishment of Secondary Agriculture Unit for Skill Development in Students and Farmers at NAU, Navsari" for below given from reputed sellers.

1. You are invited to submit your most competitive sealed quotation for **Purchase of INVT Drive for Agarbatti making machine**

Sr. No.	Material Name and Details	Qty.	Rate	Total Amount
1.	INVT Drive for Agarbatti making machine	1		

1. The quotation should be as per enclosed terms and conditions **forwarded by hand/post/courier on/or before the closing date in the name of Principal Investigator and Nodal Officer, NAHEP-CAAST Sub-Project, O/o Directorate of Research, Navsari Agricultural University, Navsari – 396 450, Gujarat. Please mention "Quotation for Purchase of INVT Drive for Agarbatti making machine (NAU-CAAST)" on the top of the envelope.**
2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.
3. Payments will be done through Cheque/PFMS after receiving **INVT Drive for Agarbatti making machine** and bill in favor of the billing firm.
4. We look forward to receiving your quotations and thank you for your interest in this project.
5. **For any Quarries contact on 7984114864**


Principal Investigator & Nodal Officer
NAHEP-CAAST Sub-Project

Terms and Conditions

1. **Bid Price**
 - a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - b) All duties, taxes and other levies payable on the INVT Drive for Agarbatti making machine shall be included in the total price.
 - c) Taxes in connection with the sale shall be shown separately.
 - d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - e) The prices shall be quoted in Indian Rupees only.
2. Each bidder shall submit only one quotation.
3. **Validity of Quotation**

Quotation shall remain valid for **March 31st, 2022** after deadline date specified for submission.
4. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

 - a) Are properly signed; and
 - b) Conform to the terms and conditions and specifications.

The quotation would be evaluated for all the items together.

Sales tax in connection with sale of INVT Drive for Agarbatti making machine shall not be taken in to account in evaluation.
5. **Award of contract**

The purchaser will award the contract to be bidder whose quotation has been determined to be substantially responsive and who has offered the evaluated quotation prices.

 - a. Notwithstanding the above, the Purchaser reserves the right to reject all quotations at any time prior to the award of contract.

5.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
6. Payment shall be made after delivery of INVT Drive for Agarbatti making machine
7. Bank Account Details
The Supplier is required to provide the following mentioned information
 - Name of the Bank and Branch:**
 - Postal Address (with PIN Code):**
 - E-mail and Phone:**
 - Bank Account No:**
 - Account Type:**
 - IFSC Code:**
8. All Supply of INVT Drive for Agarbatti making machine should be consigned to "CAAST, Unit-2, Wooden Workshop, Banana pseudostem, Navsari Agricultural University, Near Eru Char Rasta, Navsari-396450 (Gujarat)" by Courier/Post. at above mentioned address only.
9. Original dispatch documents are to be forwarded by way of recorded delivery i.e. Registered post/Speed post/Courier in the above mentioned address only.
10. **Provide the certificate of authorize dealership along with quotation.**
11. If the material found to be defective/damaged or not as per specifications then the materials will not be accepted under any circumstances.
12. The Vendor/Supplier concerned must bear the **PAN number** (i.e Permanent Account Number) and **Xerox copy of the PAN Card duly signed with seal of the Vendor/Supplier should be submitted with Quotation.**
13. While the purchaser and the vendor shall make every effort to resolve disputes amicably by direct informal negotiation, even then in any disagreement or dispute arising between them under or in connection with the contract shall be settled under the court of law within its jurisdiction at Navsari, Gujarat. The resultant contract will be interpreted under Indian laws.
14. The firm should quote only **5% GST (CSGT & SGST) in the bill** as it is our Government Educational Institute and Certificate of Exemption will be provided as and when required or at the time of Delivery.
15. The bill price inclusive of all taxes CGST/SGST and charges for delivery if any at the NAU, Navsari; **however CGST/SGST should be mentioned separately in the bill.**
16. All rights are reserved with the University Authority to accept or reject the Item without assigning any reasons thereof.
17. **You are requested to provide your offer latest by 17:00 hours on 26/07/2021.**
18. We accept above mentioned terms and conditions

Signature of Supplier
seal/stamp

Quotation

To,
The Principal Investigator and Nodal Officer
NAHEP-CAAST Sub-Project
O/o Directorate of Research, University Bhavan
Navsari Agricultural University
Eru Char Rasta, Navsari- 396450.

Subject: Quotation for Purchase of INVT Drive for Agarbatti making machine

Reference: No. NAU/DR/NAHEP-CAAST/ 825 /2021

Date: 06/07/2021

Dear Sir,

In response to above referred subject, we are submitting our offer for Purchase of INVT Drive for Agarbatti making machine. The details are as under:

1. Name of the bidder:
2. Complete address of the Bidder:
3. Bank Name:
4. A/C No:
5. Name of Branch:
6. IFSC Code:
7. PAN Number:
8. Account type:
9. GSTIN :
10. Contact:

FORMAT OF QUOTATION

Sr. No.	Item with specification	Approx. Qty.	Comply (Yes/No)	Price per item (Rs)	Total amount (Rs.)
1	INVT Drive for Agarbatti making machine	1			

Gross Total Amount: Rs.

We agree to supply the above INVT Drive for Agarbatti making machine in accordance with the technical specifications for a total contract price of Rs..... (Amount in figure) (Rs..... amount in words) within the period specified in the Invitation for Quotation.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby accepted Terms and Conditions (Dully sign accepted)

Signature of Supplier
Seal/Stamp