



NAVSARI AGRICULTURAL UNIVERSITY

Dr. T. R. Ahlawat

PI & NODAL OFFICER

NAU-CAAST, NAHEP

NAVSARI AGRICULTURAL UNIVERSITY

ERU CHAR RASTA, NAVSARI, GUJARAT-396 450

Contact: 02637- 283452

Email: caastnau@gmail.com

No. NAU/DR/NAHEP-CAAST/ 1036/2021

Date: 05/10/2021

To,

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Dear Sir/Madam,

Subject: Invitation of Quotations for supply of paper raw material for Dona, Plate and Thali making

The Principal Investigator and Nodal Officer, NAHEP-CAAST Sub-Project, Navsari Agricultural University, Navsari invites most competitive quotations in sealed envelope under National Agricultural Higher Education Project (NAHEP) CAAST sub-project entitled “**Establishment of Secondary Agriculture Unit for Skill Development in Students and Farmers at NAU, Navsari**” for below given from reputed sellers.

You are invited to submit your most competitive sealed quotation for **supply of paper raw material for Dona, Thali and Breakfast Plate making**

Sr. No.	Item with Specification	Quantity (in Ton)
1	Silver foil paper disc raw material for preparation of Dona (6”) paper plate 200-250 GSM	1
2	Silver foil paper disc raw material for preparation of Thali (14”) paper plate 200-250 GSM	2
3	Silver foil paper disc raw material for preparation of Breakfast (8”) paper plate 200-250 GSM	2
4	Craft paper disc raw material for preparation of Dona (6”) paper plate 200-250 GSM	1
5	Craft paper disc raw material for preparation of Thali (14”) paper plate 200-250 GSM	2
6	Craft paper disc raw material for preparation of Breakfast (8”) paper plate 200-250 GSM	2

1. The quotation should be as per enclosed terms and conditions forwarded by hand/post/courier on/or before the closing date in the name of Principal Investigator and Nodal Officer, NAHEP-CAAST Sub-Project, O/o Directorate of Research, Navsari Agricultural University, Navsari – 396 450, Gujarat. Please mention “Quotation for supply of paper raw material for Dona, Thali and Breakfast Plate making (NAU-CAAST)” on the top of the envelope.
2. Government of India has received a financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.
3. Payments will be done through Cheque/PFMS after **supply of paper raw material for Dona, Thali and Breakfast Plate making** and bill in favor of the billing firm.
4. We look forward to receiving your quotations and thank you for your interest in this project.
5. For any Quarries contact on 7984114864/9408083819


Principal Investigator & Nodal Officer
NAHEP-CAAST Sub-Project

Quotation

To,
The Principal Investigator and Nodal Officer
NAHEP-CAAST Sub-Project
O/o Directorate of Research, University Bhavan
Navsari Agricultural University
Eru Char Rasta, Navsari- 396 450

Subject: Quotation for supply of raw material for Dona, Plate and Thali making

Reference: No. NAU/DR/NAHEP-CAAST/1036/2021

Date: 06/09/2021

Dear Sir,

In response to above referred subject, we are submitting our offer for supply of paper raw material Dona, Thali and Breakfast Plate making. The details are as under:

1. Name of the bidder:
2. Complete address of the Bidder:
3. Bank Name:
4. A/C No:
5. Name of Branch:
6. IFSC Code:
7. PAN Number:
8. Account type:
9. GSTIN :
10. Contact:

FORMAT OF QUOTATION

Sr. No.	Item with Specification	Quantity (in Ton)	Comply (Yes/No)	Price per item (Rs)	Total amount (Rs.)
1	Silver foil paper disc raw material for Dona (6") paper plate 200-250 GSM	1			
2	Silver foil paper disc raw material for Thali (14") paper plate 200-250 GSM	2			
3	Silver foil paper disc raw material for Breakfast (8") paper plate 200-250 GSM	2			
4	Craft paper disc raw material for Dona (6") paper plate 200-250 GSM	1			
5	Craft paper disc raw material for Thali (14") paper plate 200-250 GSM	2			
6	Craft paper disc raw material for Breakfast (8") paper plate 200-250 GSM	2			
Above quoted price should include GST or other Taxes and cost of Transportation, Installation and Training, if any					

Gross Total Amount (Including GST): Rs.

We agree to supply of raw material for Dona, Thali and Breakfast Plate making in accordance with the technical specifications for a total contract price of Rs..... (Amount in figure) Rs..... amount in words) within the period specified in the Invitation for Quotation.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby accepted Terms and Conditions (Dully sign accepted)

Signature of Supplier
Seal/Stamp

Terms and Conditions of Quotation/Tender

1. Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
All duties, taxes and other levies including transportation or delivery charge payable on the **supply of paper raw material for Dona, Thali and Breakfast Plate making** shall be included in the total quoted price.
- b) The rates quoted by the bidder shall be fixed for the duration of the contract period and shall not be subject to adjustment on any account.

c) The prices shall be quoted in Indian Rupees only.

2. One bidder can submit only one quotation/tender.

3. Validity of Quotation/Tender

Quotation/tender shall remain valid up to **March 31st, 2022** from the date of the submission of bid/quotation.

4. Evaluation of Quotation/Tender

The purchaser will evaluate and compare the quotation/tender which are substantially responsive on technical and financial ground *i.e.* which

- a) are properly signed; and
b) confirm to the terms and conditions and specifications

The quotation/tender would be evaluated for all the **items altogether** enlisted in tender document floated by the purchaser.

5. Award of contract

- a) The purchaser will award the contract to bidder whose quotation/bid found most responsive on the basis of technical and financial ground and who has offered the lowest evaluated quotation/bid price.
- b) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation/bid and to cancel bidding process reject all quotation/tender at any time prior to the award of contract.
- c) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation/tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.
6. Payment shall be made after successful **supply of paper raw material for Dona, Plate and Thali making** abiding the norms of NAU and NAHEP-World bank.
7. Normal commercial warranty / guarantee shall be applicable to the supplied goods.
8. Account Details of the bidders

The bidder must provide the following information

- **Name of the Bank and Branch:**
- **Bank Account No:**
- **Account Type:**
- **IFSC Code:**
- **Postal Address (with PIN Code):**
- **E-mail and Phone:**

The **supply of paper raw material for Dona, Thali and Breakfast Plate making** should be consigned to **Workshop on Scientific Utilization of NTFPs & MAPs, Unit-2, CoF, NAU, Navsari** by Courier/Post.

9. The original documents/bills/invoice are to be dispatched through any means of recorded delivery *i.e.* Registered post/Speed post/Courier to the address of the purchaser/consignee.
10. Provide the certificate of authorize dealership, if applicable.
11. If the material found to be defective/damaged or not as per specifications then the materials will not be accepted under any circumstances.
12. The bidder/Vendor/Supplier concerned must have the **PAN number** (*i.e.* Permanent Account Number). The self-attested Xerox **copy of the PAN Card duly signed with seal of the Vendor/Supplier should be submitted along with bid/Quotation.**
13. While the purchaser and the vendor shall make every effort to resolve disputes amicably by direct informal negotiation, even then in any disagreement or dispute arising between them under or in connection with the contract shall be settled under the court of law within its jurisdiction at Navsari, Gujarat. The resultant contract will be interpreted under Indian laws.
14. ~~The bidder should charge GST (CSGT & SGST) at the rate of 5% of quoted price in the bill as NAU, Navsari is a Government non-profit educational Institution and having DSIR valid Exemption certificate. The certificate will be provided as and when required.~~

15. The bill price inclusive of all taxes CGST/SGST and charges for delivery / transportation if any at the NAU, Navsari; **however CGST/SGST should be mentioned separately in the bill.**
16. NAU, Navsari reserves the right to accept or reject the item/s quoted by the bidder without assigning any reasons thereof.
17. **You are requested to provide your offer on or before 25/10/2021 by 17.00 hrs.**
18. I/we hereby declare that I/we have gone through the terms and condition mentioned in the above tender document and I/we accept above terms and conditions.

Note: Kindly make note of your materials/items/goods covered under TDS: Yes/No if No please justify.....
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Signature of Supplier
Seal/Stamp